

Stock Controller

Functional

Closing: Monday 12th April 2021

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c£22,000 per annum plus attractive benefits package

We are looking to recruit a Stock Controller to support key business within the Warehouse division. The successful candidate will be required to check stock within the warehouse, accurately recording the amount and condition of goods into the warehouse and in store, including quantifying any remedial work accurately.

You will also be required to undertake administration duties and must be IT literate, in particular possess a good working knowledge of Microsoft Outlook, as you will be liaising with customers.

During quiet periods, you may be required to assist with Warehouse operations, so an ability to drive FLT's, reach trucks or MEWPs will be an advantage.

Some flexibility in working hours will be required, which will include occasional overtime and weekends. A full driving licence and your own transport are essential.

To apply, please contact 0117 982 000 or email personnel@bristolport.co.uk ^[2] and ask for an application form. Alternatively, our application form can be downloaded [here](#) ^[3].

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